



The Sahara Conservation Fund (SCF) is a pioneering international conservation organization working at the forefront of efforts to save the endangered wildlife of the Sahara and the Sahel. Since its founding in 2004, SCF has been instrumental in the protection and restoration of unique desert antelopes, such as the addax and scimitar-horned oryx; establishment of one of the largest protected areas in the world in Niger; implementation of a recovery programme for the planet's largest bird, the North African ostrich; and has put Saharan wildlife on the global conservation agenda through a combination of field work, communications, and outreach.

Nearly 15 years after it was established, SCF is at a transition point in its development. Its growing communication needs are leading the organization to reach and retain its various targets more strategically. SCF is looking for a Communications Assistant who will work with the Communications Officer.

Duration : 6 month

Job start date : as soon as possible

#### Missions

- Help with the organization of SCF annual meeting, and the communication around the event (before and after it)
- Help with the redesign and update of SCF website
- Write publications for SCF social networks
- Prepare SCF newsletters and mailings
- Work on the preparation of the communications reports
- Update and follow up of the organization's contacts and mailing lists
- Help with the management of visual content (archives, sorting, etc.)

#### Profile, skills, and experience

- Mother tongue is English
- Strong writing skills
- Knowledge of web and graphic tools (Adobe InDesign, Photoshop), of social media, or of one CMS (especially Wordpress) are major assets
- The ideal candidate will be hard-working, reliable, and motivated, with the ability to adapt easily and work autonomously
- Good interpersonal skills

#### Location

The job is based in Bussy-Saint-Georges (77) which is easily accessible from Paris with the "RER A" train. Occasional remote work is also possible.

#### Compensation

- 3,75 €/hour (usual internship compensation in France) + covering of the transport costs

Please send a recent CV along with your cover letter to: [jobs@scf-europe.fr](mailto:jobs@scf-europe.fr)